

# Qmall

Getting Started with Online  
Canteen Ordering



## This will cover:

- How to create an account
- Adding their payment method
- Adding a child
- How to place an order





## Where to Order:

[https://  
www.shopqmall.com  
/store/monaprep](https://www.shopqmall.com/store/monaprep)



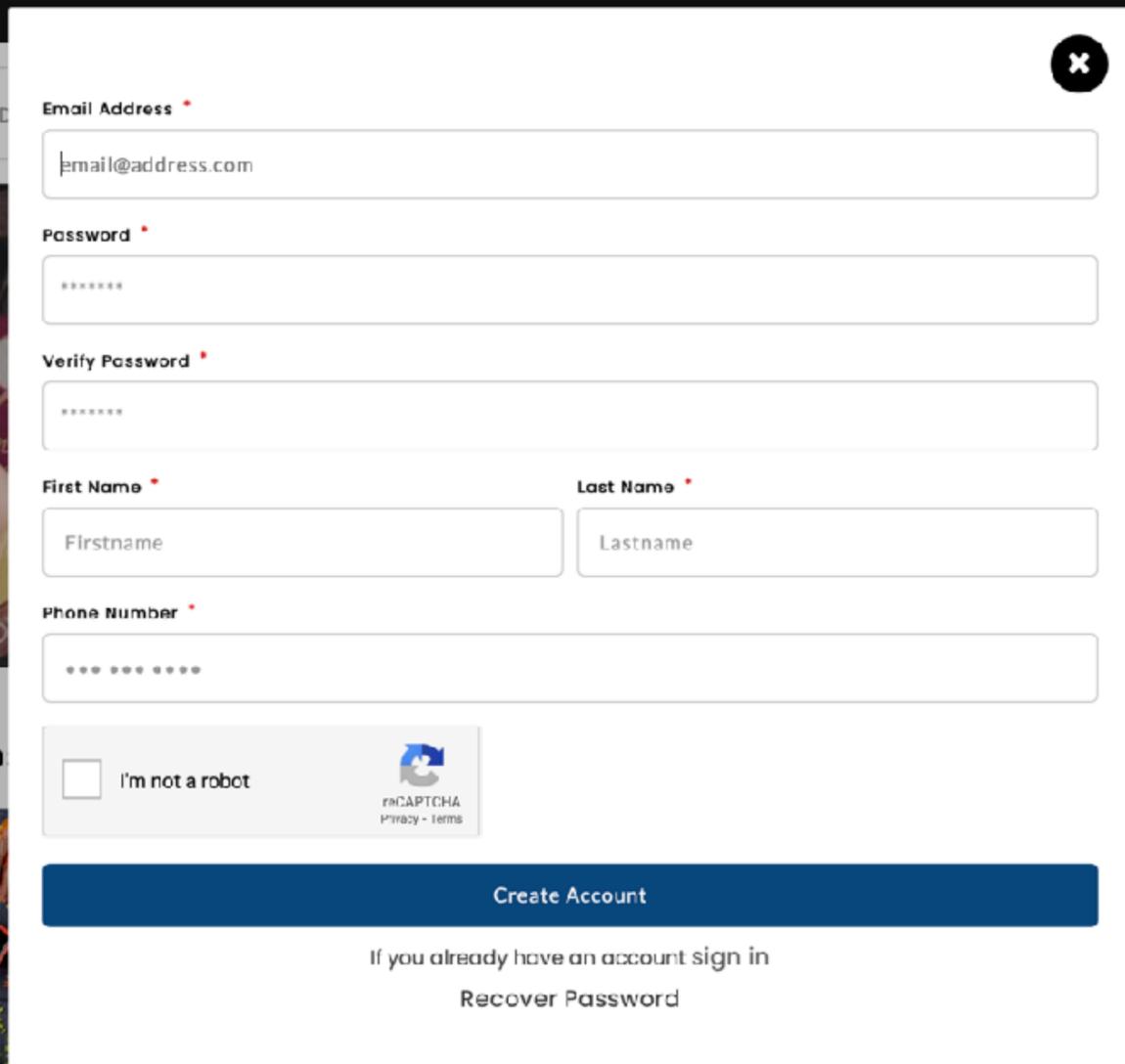
# :: How to create an account

Next 

Visit [www.shopqmall.com/signup](http://www.shopqmall.com/signup). Use the signup form to create an account. Enter the required details and click the 'Create Account' button

You can create a account or sign up from this popup. Once you've verified your account use the url included in this email to access your schools canteen online store.

Create Account, or Sign In 



The screenshot shows a registration form with the following fields and elements:

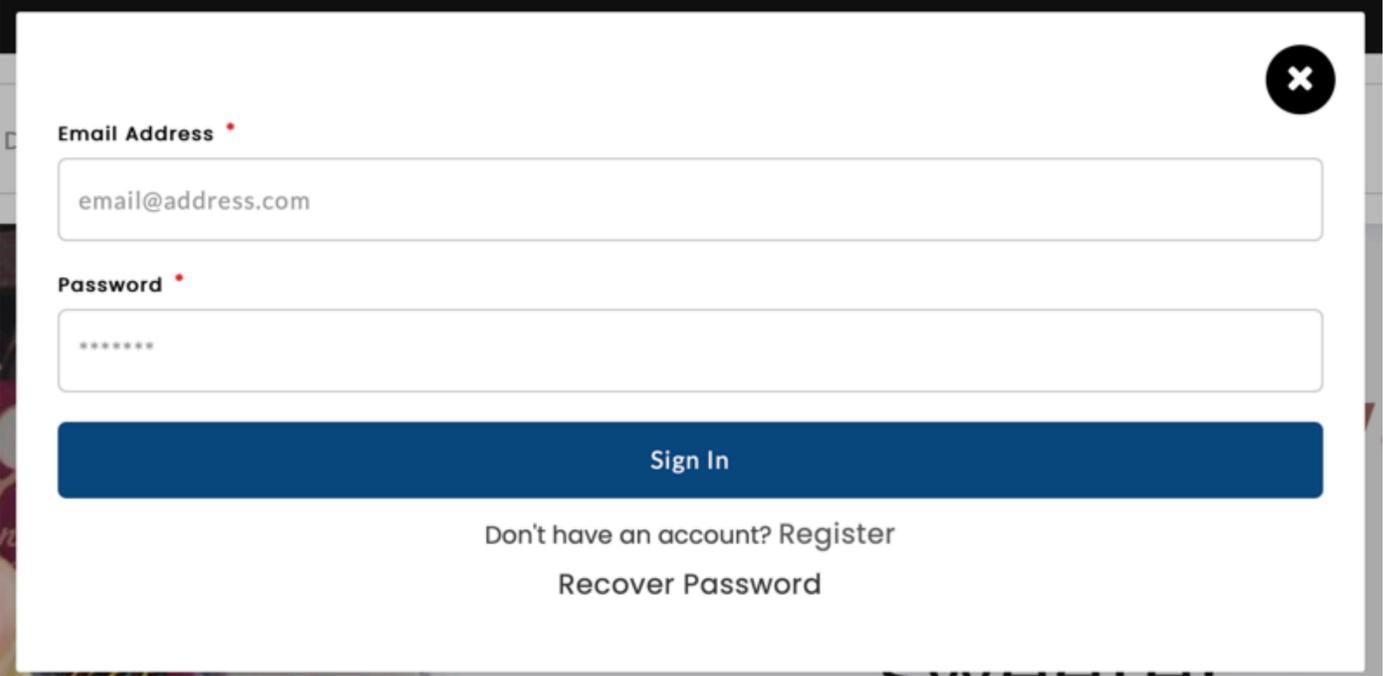
- Email Address \***: Input field containing "email@address.com".
- Password \***: Input field with masked characters "\*\*\*\*\*".
- Verify Password \***: Input field with masked characters "\*\*\*\*\*".
- First Name \***: Input field containing "Firstname".
- Last Name \***: Input field containing "Lastname".
- Phone Number \***: Input field with masked characters ".....".
- reCAPTCHA**: A checkbox labeled "I'm not a robot" next to the reCAPTCHA logo and "Privacy - Terms" link.
- Create Account**: A prominent blue button.
- Sign in options**: Text below the button: "If you already have an account sign in" and "Recover Password".
- Close button**: A small "x" icon in the top right corner of the form.

# :: How to create an account

Next 

If you already have an account you can click this button and the bottom of the pop up to log into your user account.

If you already have an account  sign in  
Recover Password 



The screenshot shows a login form with the following elements:

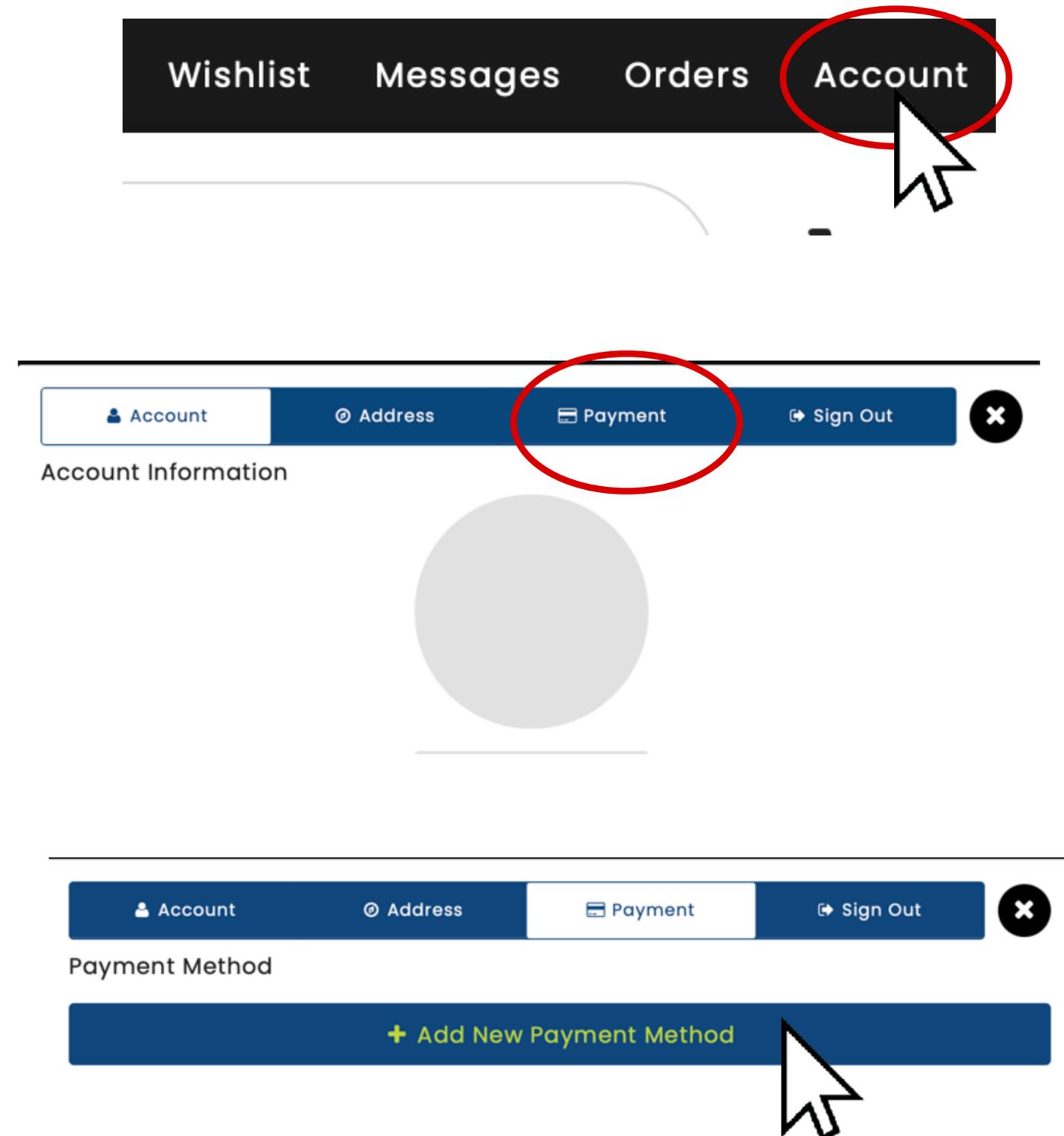
- Email Address** (required): Input field containing "email@address.com".
- Password** (required): Input field containing "\*\*\*\*\*".
- Sign In**: A dark blue button.
- Don't have an account? Register**: A link below the Sign In button.
- Recover Password**: A link below the Register link.
- Close button**: A small black circle with a white 'x' in the top right corner.

# :: Adding their payment method

Next 

To add your payment method visit the account tab. A pop up will appear with your account details.

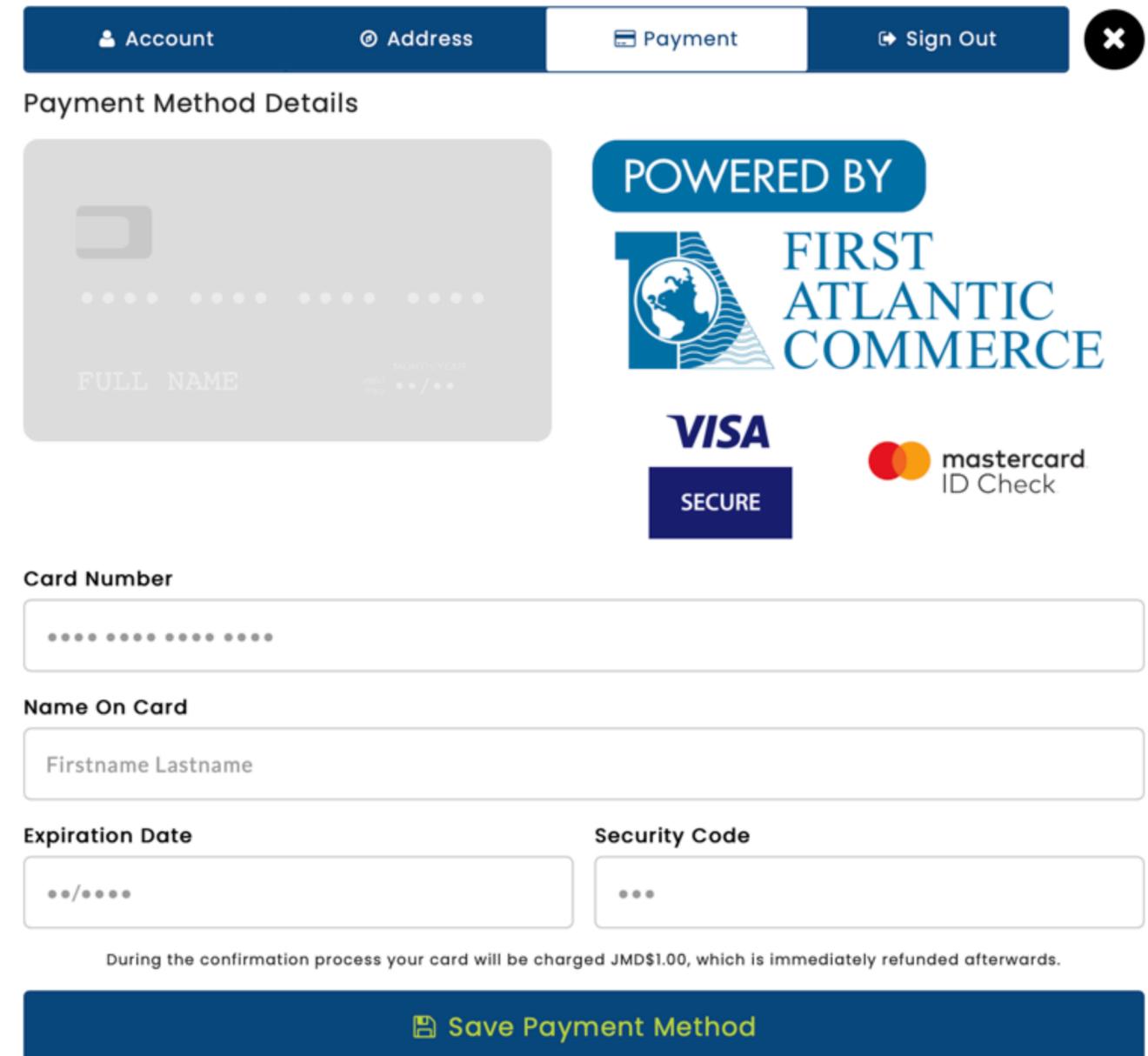
Select to add a new payment options and add your credit/debit card details



# :: Adding their payment method

Next 

Fill out the form and hit save. Please note **During the confirmation process your card will be charged JMD\$1.00, which is immediately refunded afterwards.**



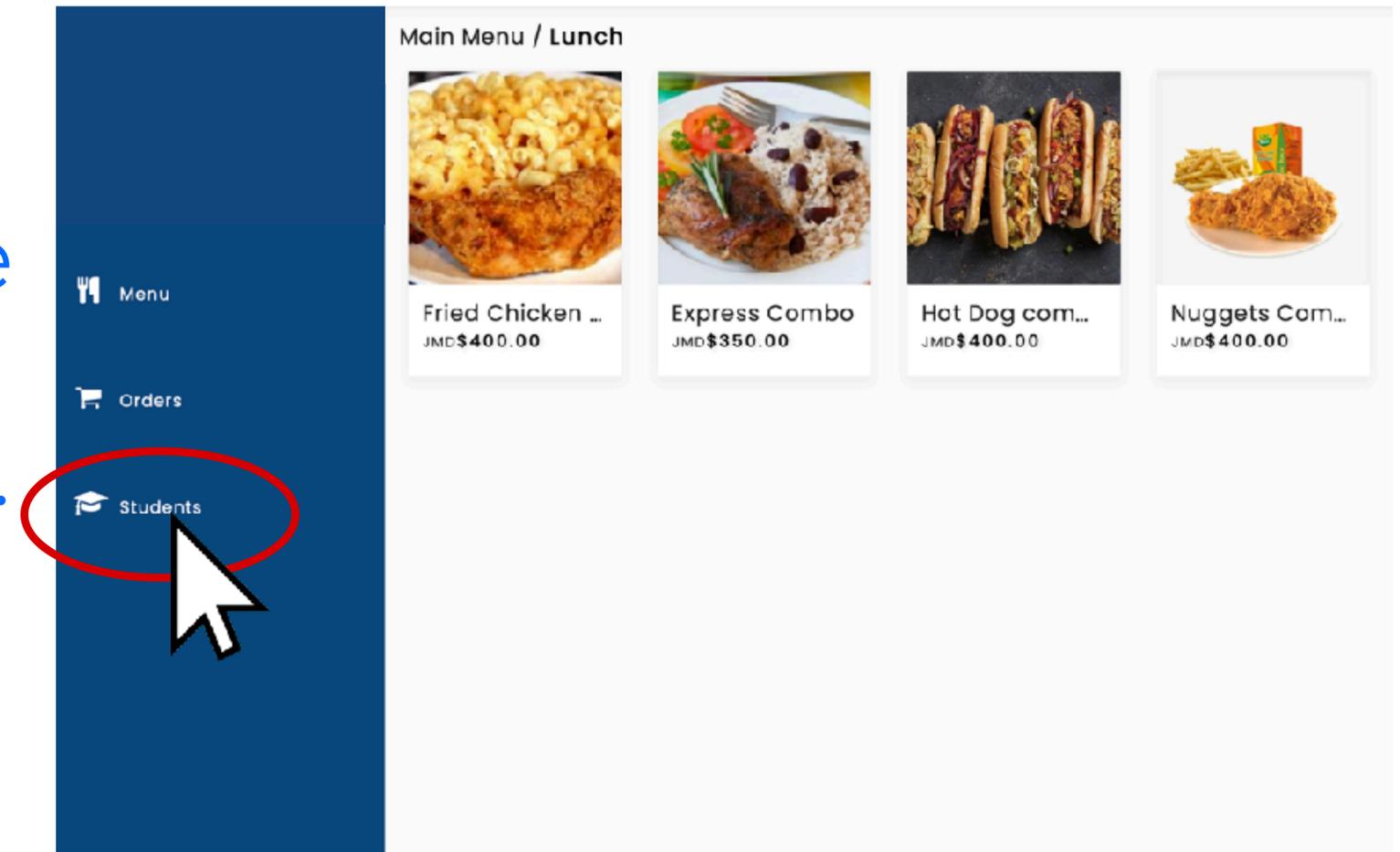
The screenshot shows a user interface for adding a payment method. At the top, there is a navigation bar with tabs for 'Account', 'Address', 'Payment', and 'Sign Out'. The 'Payment' tab is active. Below the navigation bar, the title 'Payment Method Details' is displayed. The main content area features a card preview on the left, a 'POWERED BY' section with logos for 'FIRST ATLANTIC COMMERCE', 'VISA', and 'mastercard ID Check', and a 'SECURE' badge. Below these elements are four input fields: 'Card Number' (with a masked number), 'Name On Card' (with 'Firstname Lastname'), 'Expiration Date' (with '\*/\*\*'), and 'Security Code' (with '\*\*\*'). A disclaimer at the bottom states: 'During the confirmation process your card will be charged JMD\$1.00, which is immediately refunded afterwards.' A large blue button at the bottom right is labeled 'Save Payment Method'.

# :: Adding a child

Next 

In the email sent to you, you will find the url to your schools canteen from there you will be able to register your child and place orders.

Add your child to your account by selecting students.

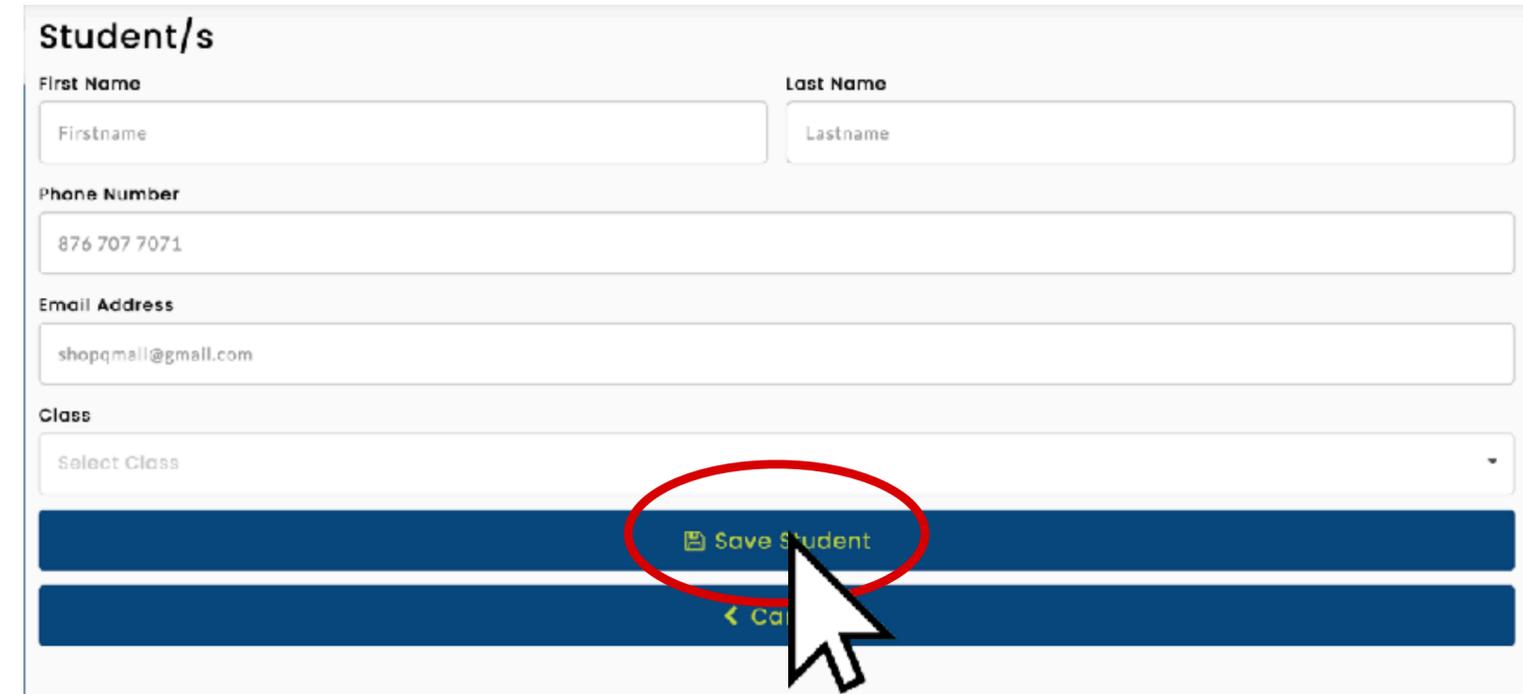


# :: Adding a child

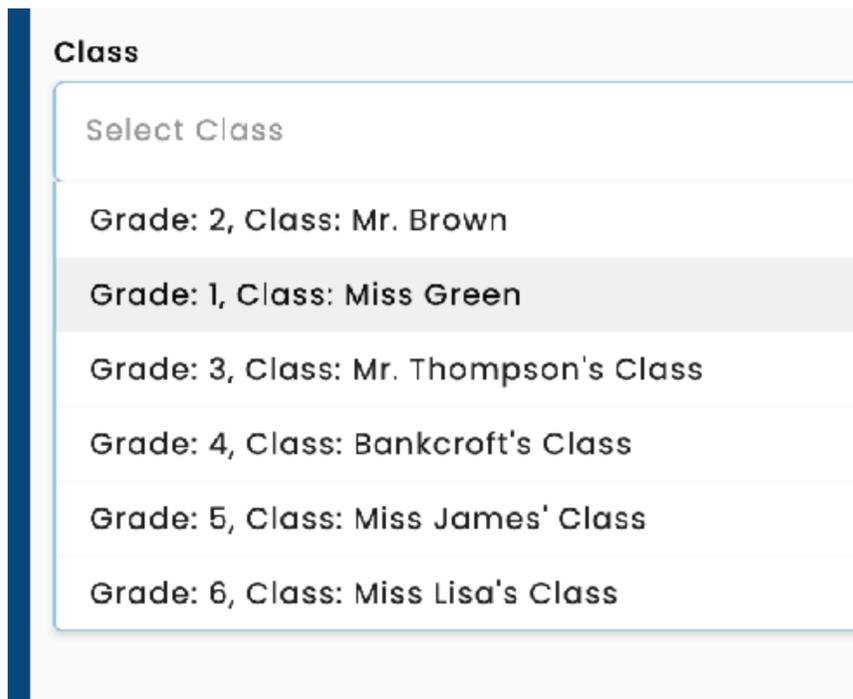
Next 

Fill the form out and select the correct class for your child from the drop down menu.

Repeat this step to add as many children/wards that you may be purchasing meals for.



The screenshot shows a form titled "Student/s" with the following fields: "First Name" (with sub-label "Firstname"), "Last Name" (with sub-label "Lastname"), "Phone Number" (with value "876 707 7071"), "Email Address" (with value "shopqmail@gmail.com"), and "Class" (with a dropdown menu showing "Select Class"). At the bottom of the form, there are two dark blue buttons: "Save Student" (highlighted with a red circle and a mouse cursor) and "< Cancel".



The screenshot shows the "Class" dropdown menu with the following options:

- Select Class
- Grade: 2, Class: Mr. Brown
- Grade: 1, Class: Miss Green
- Grade: 3, Class: Mr. Thompson's Class
- Grade: 4, Class: Bankcroft's Class
- Grade: 5, Class: Miss James' Class
- Grade: 6, Class: Miss Lisa's Class

# :: Adding a child

Next 

You'll then see all your children listed in the students tab like so:

## Student/s

**Anna Webber**

✉ webbermom@gmail.com

☎ 8765039566

🏠 Grade: 4, Class: Bankcroft's Class

**Julia Webber**

✉ webbermom@gmail.com

☎ 8760001234

🏠 Grade: 6, Class: Miss Lisa's Class

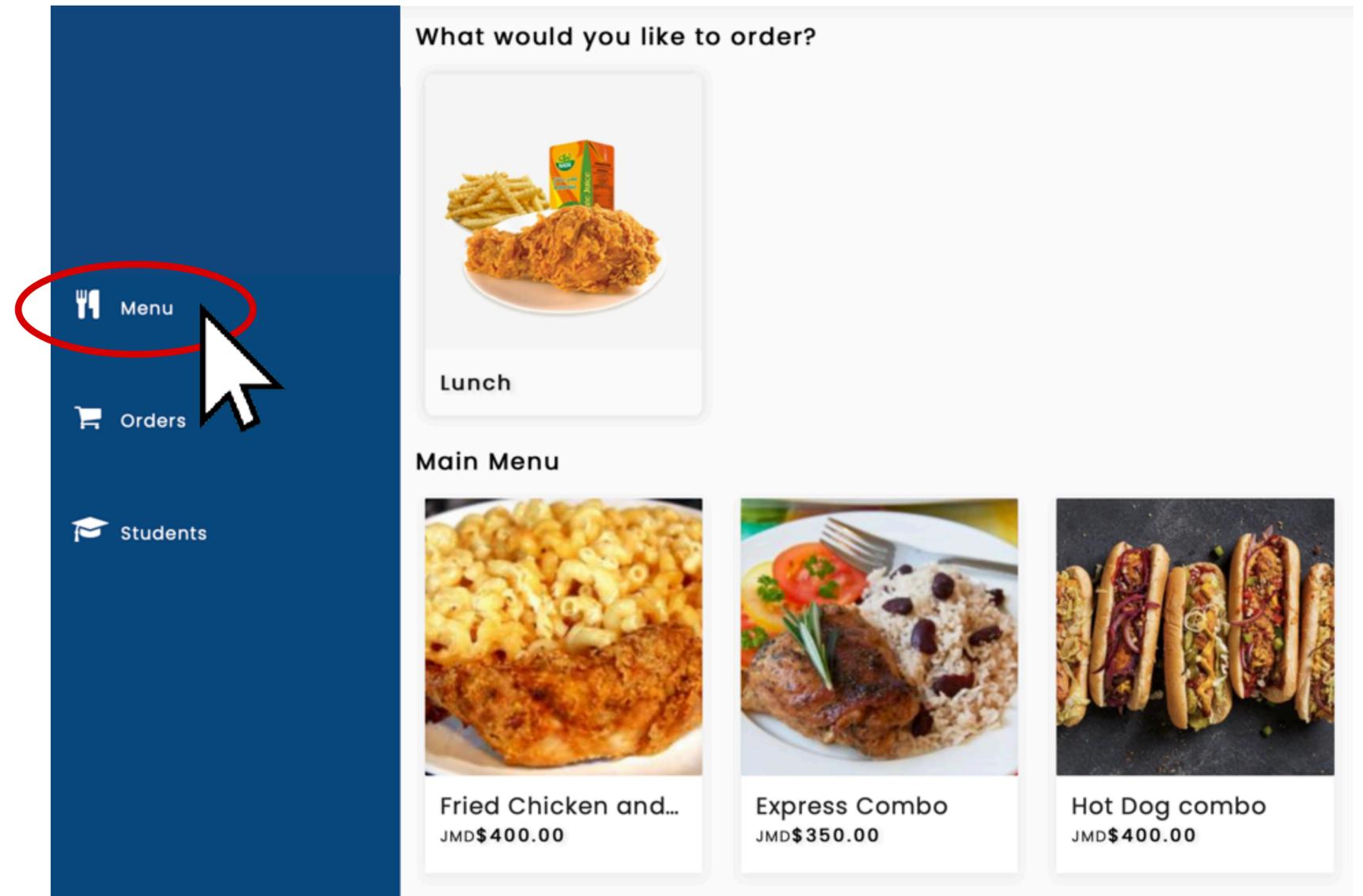
[+ Add Student](#)

# :: How to place an order

Next 

Navigate to the menu bar and you will be presented with the schools menu options.

Here you can select what item/s you'd be interested in ordering



# :: How to place an order

Next 

Each item section is broken down into 3 main sections:

- **Order for**
- **Schedule**
- **And Quantity**



### Fried Chicken and Mac and Cheese

JMD\$400.00, SOLD BY [Mona Prep School](#)

1pc Fried Chicken and Mac and Cheese served with a small cranwata or large wata \$400

**Order for:**

**Schedule:**

**Tuesday**

Lunch

**Thursday**

Lunch

**Quantity:**

(100 In Stock)



# :: How to place an order

Next 

- **Order for**

Here you will specify which child/ward you are ordering the meal for.

- **Schedule**

Pick the day you would like the meal to be delivered.

- **And Quantity**

Then how many of the item you want and add to cart.

1pc Fried Chicken and Mac and Cheese served with a small cranwata or large wata \$400

Order for:

Select Student

Anna Webber

Julia Webber

Schedule:

**Tuesday**

Lunch

**Thursday**

Lunch

Quantity:

1

(100 In Stock)

# :: How to place an order

Once you've completed your order for the week click the cart to check out.

Select your payment method, review your order and check out.

